

CMOS Council 2023-2024 Meeting #1 2023-09-26

Procès-verbal du conseil d'administration de la SCMO 2023-2024 Réunion no. 1 26-09-2023

Minutes

Tuesday, September 26, 2023, 12:00 pm EDT

Attendance:

Members:

President	Serge Desjardins (SD)	√	Past President	Jim Abraham (JA)	√
Vice-President	Shannon Nudds (SN)	√	Treasurer	Jinyu Sheng (JS)	X
Councillor	Emily MacPherson (EM)	X	Councillor	Amber Holdsworth (AH)	√
Councillor	Brennan Allen (BA)	√	Councillor	Dominique Paquin (DP)	X
Councillor	Ada Loewen (AL)	X	Councillor	Marek Stastna (MS)	X
Councillor	Scott Kehler (SK)	√	Councillor	Julie Thériault (JT)	√
Councillor	Shaylea Ostapowich (SO)	√	Councillor	Abdoulaye Harou (AH)	X
Executive Director & Secretary (ex officio)			Gordon Griffith (GG)		√

(Quorum = four voting members plus the President or Vice-President)

Current meeting: Seven voting members plus President = Quorum

Observers:

--	--	--	--	--	--

Agenda & Attachments

1	Agenda_CMOS_Council_1_SCMO_2023-09-26	3c	Minutes – draft – Centre Chairs and Membership Committee 2023-2024 – Meeting-1 – 2023-09-05
1	Briefing_Note_CMOS_Council_1_2023-09-26	5a	NewMemberApplication(75)-092623
3a	Draft_Minutes_CMOS_Council_4_2023-06-13	6a	CMOS Implementation Plan 2023-2024 – 2023-09-08
3b	Council-Executive-CC – Action Items – 2023-09-19		

Attachments to Minutes

--	--	--	--

Acronyms Used:

DFO	Fisheries and Oceans Canada
ECCC	Environment and Climate Change Canada
MSC	Meteorological Services of Canada

1.	Welcome, Introductions and Land Acknowledgement (SD) welcomed everyone to meeting #1 of the CMOS Council 2023-2024. (SD) also acknowledged the Indigenous lands on which he was chairing this virtual meeting. He invited all to make their own individual acknowledgements. (SD), following the approval of the agenda, invited everyone to introduce themselves as there were new Councillors attending their first meeting.
2.	Approval of Agenda Motion: To approve the agenda as presented. – JA/SK – Passed

<p>3.</p>	<p>Approval of Consent Agenda</p> <p>The consent agenda included:</p> <ul style="list-style-type: none"> • Minutes – 2022-2023 Council meeting #4 – 2023-06-13 • Council-Executive-CC – Action Items – 2023-09-19 • Vice-President’s Report – Centre Chairs & Membership Committee Meeting #1 Minutes <p>Motion: To approve the consent agenda as presented. – JA/SN – Passed</p>
<p>4.</p>	<p>Congress Updates</p>
	<p>a) 2024 – Virtual – Winnipeg/BC Interior-Yukon (SD) confirmed that Congress 2024 will be held virtually, cohosted by the Winnipeg and BC Interior-Yukon Centres. (SD) briefly described his vision of a national scientific program committee that would be responsible for assisting coordinate the parallel sessions during the annual congresses. A call for sessions will be made in November and a national committee can manage this process. This committee will be able to develop the parallel sessions in a timelier manner so that the scientific program can be shared sooner attracting more participants. This concept does not mean to include the entire current Scientific Committee but a subset amongst others. The local centres would organize the congress theme and the plenary speakers. (SD) will document his vision of this national committee and share it with (JT), as chair of the Scientific Committee. With a standard list of sessions from year to year, abstract submission process will run smoother. There will still be new/unique session submissions accepted.</p> <p>(GG) shared that he had requested a quote from the event planner that had helped organize Congress 2023.</p>
<p>5.</p>	<p>Decision Items</p>
	<p>a) New Member Applications (GG) presented 75 new member applications that included 60 individuals taking advantage of the membership discount offering included in the Congress 2023 registration process.</p> <p>Motion: to approve the 75 new member applications. – SN/AH - Carried</p> <p>(GG) confirmed that the current term of CMOS membership is January 1st to December 31st. There are a number of renewal reminders sent out starting in Oct./Nov. timeframe. Anyone who submits an application for membership after September 1st will take advantage of membership for the remaining four months of the current calendar year as well as the full subsequent year. There is also a 90 day grace period at the start of each calendar year for current members to renew before having their accounts made inactive.</p> <p>Action: Future discussion around membership process will take place during the next Executive Committee meeting and will include the recommendations from the Impact Analysis Project and other ideas like, automatic renewal, etc. that have previously been identified.</p>

6.	Discussion Items
	<p>a) CMOS Implementation Plan 2023-2024 Draft (GG) reported that the draft Implementation Plan 2023-2024 was created based on input from the Executive Committee added to the initiatives still active from 2021-2022 and 2022-2023. Everyone was reminded that the annual implementation plans were created to identify the work to be accomplished under each of the three main strategic objectives identified in the 2021-2024 Strategic Plan.</p> <p>The draft Implementation Plan 2023-2024 was also presented during the Centre Chairs and Membership Committee meeting on September 5, 2023.</p> <p>Action: Everyone has been invited to review the draft Implementation Plan 2023-2024 and submit any input to (GG) by October 31, 2023.</p>
	<p>b) Private Sector Committee 2023-2024 (SK), chair of the Private Sector Committee shared the following updates:</p> <ul style="list-style-type: none"> • SK has been chair for about one year. • First task was to revitalize the committee membership. • Last September, Ken MacDonald presented MSC in a webinar for committee members and CMOS members. This also acted as a member recruitment drive. • Earlier this spring, a private sector showcase webinar was held highlighting Canadian meteorological companies. • Recent discussions include how to grow the private sector in Canada and how to overcome existing challenges. • Will try to engage with ECCC to develop an advisory group to help promote collaboration between ECCC and private sector companies. • How can meteorological companies better serve the needs of other government departments at all levels. For example, in Ontario, municipalities are required to monitor local weather a number of times daily, private companies provide road-weather forecasts to municipalities. This approach can be shared with other provinces and other areas. • Committee is meeting quarterly with the next meeting scheduled for late fall/early winter.
	<p>c) Scientific Committee 2023-2024 (JT), chair of the Scientific Committee shared the following updates:</p> <ul style="list-style-type: none"> • Acting as chair for almost a year. • Renewed the committee membership, eight members from ECCC, DFO and academia, and attempted to set some goals based on the broad ranging terms of reference. • Evaluated the scholarship nominations and subsequently discussed the three scholarships being offered and the associated financial values. Further discussions on CMOS scholarship offerings will be made in mind with proposed new scholarship offerings from ECCC, where CMOS may be asked to administer these scholarships on their behalf. • Reviewed the Extreme Weather position statement first developed by (JA) and the Executive Committee. (Secretary note: The original Extreme Weather position statement was approval by Council in November 2022 and

	<p>then posted on cmos.ca website in August 2023, following the Congress 2023. The Scientific Committee provided a more refined version of the statement in July 2023 for consideration. This version will be reviewed by the Executive Committee during their November 2023 meeting and if approved, it will replace the 2022 version on the website.)</p> <ul style="list-style-type: none"> • The committee was asked to recommend expert speakers with Arctic research experience for an event in Ottawa organized by the Partnership Group for Science and Engineering (PAGSE). This event was being supported by the Speakers of the Senate and the House of Commons and has subsequently been cancelled due to the resignation of the House of Commons Speaker. • The committee is interested in having a list of CMOS members and their respective expertise. • The committee is thinking of working closely with the editors of the peer-reviewed journal Atmosphere-Ocean to identify contributors, special editions, etc. and to help encourage more researchers to publish in the journal. • May want to conduct a survey of the membership to better understand the needs and challenges over the next five and ten years. This may be part of the Impact Analysis Project. • Other ideas include involvement in science fairs, scientific webinars, etc. Both of which are being actively worked on by the Centres.
	<p>Standing Committee Reporting The following feedback was provided on the initiative of having standing committees report on their work:</p> <ul style="list-style-type: none"> • Reports should be received by either the Executive Committee and/or Council more frequently. • The following committees are the active throughout the year: <ul style="list-style-type: none"> ○ Students Committee ○ Scientific Committee ○ Private Sector Committee ○ School and Public Education Committee ○ University and Professional Education Committee • Other committees are only active one time per year. • Include roundtable input from ECCC and DFO representatives on Council during meetings. • All committee work product is stored on CMOS Google Drive folders • Committee reporting can be structured under the three strategic objectives • Include Centres in supporting the standing committee work in some fashion. • Committee reports can be added to the consent agenda of each meeting if reporting time will not be available.
	<p>d) Impact Analysis Project (SN) introduced the concept of the new Impact Analysis Project. A request of proposals (RFP) was developed from an unsolicited proposal being submitted to perform an analysis on the impact CMOS has or doesn't have on the scientific community and the general public. A competitive bid process was followed, and a</p>

CMOS Council 2023-2024 Meeting #1 2023-09-26

Procès-verbal du conseil d'administration de la SCMO 2023-2024 Réunion no. 1 26-09-2023

	<p>consultant, Janet Stalker, was awarded the project contract that started September 18th and concludes February 29, 2024. It is anticipated that a member value proposition statement will be developed. The anticipated outcomes and recommendations from this project will have broad ranging impacts across the society and how things will be done. All Council members will potentially be contacted by the consultant during the information gathering phase. An interim report will be available for the January 2024 Council meeting.</p>		
7.	Upcoming Meetings 2023-2024		
	Centre Chair & Membership Committee	Executive Committee	Council
	Tuesday	Tuesday	Tuesday
		August 14	
	September 5	September 12	September 26
	November 07	November 14	November 28
	January 09	January 16	January 30
	March 05	March 12	March 26
	May 07	May 14	May 28
			AGM June 20
8.	Other Business		
	None identified.		
9.	Adjournment (Meeting adjourned)		

Action Items

2023-2024			
ID	By	Action	Status
C1.5a	GG	Future discussion around membership process will take place during the next Executive Committee meeting and will include the recommendations from the Impact Analysis Project and other ideas like, automatic renewal, etc. that have previously been identified.	Open
C1.6a	All	Everyone has been invited to review the draft Implementation Plan 2023-2024 and submit any input to (GG) by October 31, 2023.	Open